Phone: 01972-272024 Sainik School

Fax : 01972-272907 Sujanpur Tira-176110 e.mail: principal@sainikschoolsujanpurtira.org Distt. Hamirpur (HP)

No. SSST/100/4/Adm Apr 2015

The Parent of Roll No..../ST

ADMISSION TO SAINIK SCHOOL SUJANPUR TIRA SESSION 2015-16: JOINING INSTRUCTIONS

Dear Parent,

- 1. You will be glad to know that your ward has been selected for admission to Class VI at this Institution.
- 3. Please provide your ward with clothing and other articles listed at **Annexure 'A'** to his letter. These articles must be brought at the time of admission, as your ward will be retained in the School from the date of admission.
- 4. The following documents/affidavits are required to be submitted by you at the time of admission of your ward:-
 - (a) School leaving certificate from the previous school duly countersigned by the competent authority of HP/respective State Education Board/ CBSE Board/ ICSE Board, as applicable.
 - (b) Service Certificates/discharge book in original with an attested copy i.e in case of serving defence/ex-defence personnel.
 - (c) Six (06) passport size photographs of your ward.
 - (d) Information of Cadet as per **Annexure 'B'** to this letter.
 - (e) Authorization Certificate (in duplicate) as per **Annexure 'C'** to this letter.
 - (f) Bonafide Himachali who belongs to Himachal Pradesh and Domicile Affidavit for others on non-judicial stamp paper of Rs.5/ as per **Annexure 'D'** and copy of Domicile Certificate (in duplicate) as per **Annexure 'D-1**' to this letter.
 - (g) Attested copy of Scheduled Caste/Tribe Certificate alongwith original for verification.
 - (h) Salary/Pension/Income Certificate (in duplicate) from concerned DDO as per **Annexure 'E'** to this letter and Income certificate from Revenue Department,

if any. An additional Income Certificate would also be needed, if the boy's mother is also serving.

- (j) Income Affidavit (in duplicate) on non-judicial stamp paper of Rs.5/- as per **Annexure 'F'** to this letter.
- (k) Agreement Bond on non-judicial stamp paper of Rs.5/- between parent/guardian and the concerned State Government as per **Annexure 'G'** to this letter (for all EXCEPT serving Defence category candidates).
- (l) Agreement Bond on non-judicial stamp paper of Rs.5/- as per **Annexure** 'H' to this letter, between parent/guardian and the Board of Governors, Sainik Schools Society, Ministry of Defence.

OR

Agreement Bond on non-judicial stamp paper of Rs.5/- as per **Annexure** 'J' of this letter, between parent/guardian of other States and the BoG, Sainik Schools Society, Min of Def, in case of other States domicile candidates other than HP State.

- (m) Anti ragging Affidavit on non-judicial stamp paper of Rs.5/-as per **Annexure 'K'** to this letter.
 - (n) Adhar Card in duplicate
 - (o) Marks Sheet of Previous Class in duplicate
- 5. In case the parent (father and/or mother) of the boy is alive, a guardian CANNOT sign the documents, bonds or affidavits etc. Legal Guardian CAN ONLY sign/execute documents/bonds or affidavits, if both mother and father are not alive. Please note that the authenticity of all Affidavits is liable to be investigated by the competent authority. In case, they are found incorrect or fabricated at any stage, legal action will be taken to initiate criminal proceedings and to recover the entire scholarship amount from the parents. The concerned boy, in such a case, shall be withdrawn from the school immediately.
- 6. The complete set of documents must be brought at the time of admission. <u>In case</u> of incomplete documents, the admission will not be granted and next candidate in merit will be called for admission.
- 7. All parents are requested to get following vaccine done of their wards before joining the school and produce the certificate to this effect at the time of admission of their ward:-
 - (a) Chicken Pox
 - (b) Typhoid
- 8. You will be required to deposit the following School dues on the date of admission in the form of Demand Draft in favour of "<u>Principal, Sainik School, Sujanpur Tira</u>" to be payable at **Punjab National Bank (Code 6670)** <u>OR</u> Canara Bank (Code 02558) <u>OR</u>

State Bank of India (Code 10726) <u>OR</u> Kangra Central Coop Bank Ltd at Sujanpur Tira (Code K-042).

S.	Particulars	Class	s - VI	Class - IX		
No.		Cate	gory	Category		
		Gen/Def	SC/ST	Gen/Def	SC/ST	
		(Amount i	n Rupees)	(Amount i	n Rupees)	
(a)	Caution Money	3,000.00	1,500.00	3,000.00	1,500.00	
(b)	Tuition Fee	52,493.00	52,493.00	52,493.00	52,493.00	
(c)	Dietary Money	20,650.00	20,650.00	20,650.00	20,650.00	
(d)	Pocket Money	1,500.00	1,500.00	1,500.00	1,500.00	
(e)	Incidental Charges	1,500.00	1,500.00	1,500.00	1,500.00	
(f)	Clothing Money	1,500.00	1,500.00	1,500.00	1,500.00	
(g)	Miscellaneous	580.00	580.00	580.00	580.00	
(h)	Stationery/Text	1,300.00	1,300.00	1,300.00	1,300.00	
	Books					
(j)	CBSE Fee			400.00	400.00	
(k)	Smart Class Fee	1,350.00	1,350.00	1,350.00	1,350.00	
	Total	83,873.00	82,373.00	84,273.00	82,773.00	

Note: Fees likely to increase by 10%. Additional amount will be asked for separately.

- 9. An additional amount of Rs.5,000/- (Rupees five thousand only), other than mentioned above, is required to be deposited while opening a new Saving Account in your ward's name at Punjab National Bank in Sainik School, Sujanpur Tira to meet the expenditure on items not covered in the list.
- 10. The rate of Tuition Fee is revised by Board of Governors, Sainik Schools Society, Ministry of Defence annually. It will be mandatory for all the parents to accept such revised fee from time to time. An undertaking on plain paper as given below will be submitted by every parent/guardian at the time of admission of his ward/son:-
- 11. In case no response is received from you within 15 days from the issue of this letter, the vacancy will be allotted to the boy next in the waiting list. You will have NO CLAIM for admission of your son/ward to this institution, after the DATE OF ADMISSION as communicated in this letter.
- 12. You will have to make your own arrangements for stay at Sujanpur Tira, when you visit us for the admission of your son/ward.
- 13. Any correspondence in future with the institution would be made by clearly mentioning the Roll Number (to be issued by the Sainik School at the time of admission) of your son/ward.

Encls: As above.

Sd/xxxxxxx

(RK Sharma)

Capt (IN)

Principal

Annexure: 'A'

(A) <u>LIST OF ARTICLES TO BE PROVIDED BY THE PARENTS/GUARDIANS:</u>

<u>Sl.</u>	Name of Item	Quantity
1.	Steel Trunk 24" x 15" x 12"	01 No.
2.	Locks (Number Lock)	02 Nos.
3.	Hangers	06 Nos.
4.	Needles	02 Nos.
5.	Thread Reels (White & Khaki)	01 each
6.	Buttons (White & Khaki)	01 Pkt each
7.	Nail Cutter	01 No.
8.	Tooth Brush	02 Nos.
9.	Tooth Paste	02 Nos.
10.	Soap Case	02 Nos.
11.	School Bag	01 No.
12.	Surf Powder	01 Pkt
13.	Bucket & Mug (Plastic)	01 each
14.	Steel Glass	01 No.
15.	Combs	02 Nos.
16.	Hair Oil	01 Bottle
17.	Mirror	01 No.
18.	Permanent Ink Marker	01 No.
19.	Clip Board	01 No.
20.	Torch with Cells	01 No.
21.	Water Bottle	01 No.
22.	Bed Holder	01 No.
23.	Handkerchiefs White	12 Nos.
24.	Shirt Terrycot White (Full sleeve with one pocket on left side)	02 Nos
25.	Shirt Terrycot White (Half sleeve with one pocket on left side)	02 Nos.
26.	Trouser Terrycot - White (With bottom not exceeding 18 inches)	02 Nos.
27.	$Trouser\ Terrycot-Black\ (With\ bottom\ not\ exceeding\ 18\ inches)$	02 Nos.
28.	Shorts Navy Blue – 3" above Knees	03 Nos.
29.	Vest – White Cotton	06 Nos.
30.	Underwear	06 Nos.

31.	Quilt and Light Blanket	01 each
32.	Quilt Cover – White	02 Nos.
33.	Pillow (16"x24") with three White Cover	01 Nos.
34.	Night Suit – Light Blue (Poplene/Terrycot)	02 pairs
35.	Narrow Leather Belt for Trousers	01 No.
36.	Towel Bath	02 Nos.
37.	Hand Gloves – Woollen (Black)	01 pair
38.	Woollen Cap	01 No.
39.	Bed Sheet – White	02 Nos.
40.	Under turbans (for Sikh boys only)	03 Nos.
41.	Pugree/Patka Navy Blue (for Sikh boys only)	02 Nos.
42.	Raincoat with Cap/Umbrella	01 No.
43.	Shoes Lakhani/Action –White	01 pair
44.	Shoes Leather Black Oxford Pattern (Leather/PVC Sole)	01 pair
45.	Socks – Nylon White	04 pairs
46.	Socks - Nylon Black	04 pairs
47.	Socks Woollen Black	02 pairs
48.	Mosquito Net	01 No.
49.	Coir Mattress (72" x 36" x 3")	01 No.
50.	Oxford Mini Dictionary	01 No.
(B)	<u>Items proposed to be provided by the School out of Clothiof Rs.1,500/</u>	ng Allowance
1.	House Colour T-Shirts	02 Nos.
2.	Cap Beret Navy Blue	01 No
3.	Cap Badge	01 No.
4.	Shoulder Title (SSST)	02 pair
5.	School Belt Leather	01 No.
6.	School Tie	01 No.
7.	Khaki Terricot Shirts	02 No.
8.	Khaki Terricot Trousers	02 Nos.
9.	Worsted Grey Trouser	02 No.
10.	Bed Cover	02 No.
11.	School Belt Polyester	01 No.

(C) <u>Following items will be issued to cadets by the School on Payment, the cost of which (Approx. Rs.1,800/-) will be borne by the parents :-</u>

1.	Jersey Woollen Grey Sleeveless	01 No.
2.	Jersey Woollen Grey Full Sleeves	01 No.
3.	School Blazer Navy Blue	01 No.
4.	Track Suit	01 No.
5.	Woolen Cap School pattern	01 No.
6.	Track lower only	01 No.

 $\underline{\underline{Note}}$: Mobiles/Electronic gadgets are strictly $\underline{\underline{NOT\ PERMITTED}}$. Cadets may use STD Booths available in the School Campus.

Annexure: 'B'

<u>INFORMATION ON CADET</u>
(Please fill in the appropriate columns related to each concerned)

Name	ne of Cadet	Roll No
Name	ne <u>Age</u>	History of chronic disease, If any
1.	Grand Father	
2.	Grand Mother	
3.	Father	
4.	Mother	
5.	Brother/s – (a)	
	(b)	
6.	Sister/s – (a)	
7.	(b) Is it a joint family? : YES/No.	0
8.	Who is permitted to communicate with School or and signature.	
	Contact No	
	Signature	
9.	Any sibling studying in School?	
10.	Address on which communication is to be made in	n emergency?
	Name	Tel/Mob. No.
	Address	
11.	Name of the School and place(s), where the child	has studied so far.

	Any recurrent illness in the boy such as Flue, Allergy, tonsillitis, stomach etc.?
13.	Any reaction to drug/injection etc., when administered to boy?
14.	Any habit/tendency in the child regarding special attention and guidance?
15.	Any achievement in Co-curricular activities OR Extra – curricular activities:- i) ii)
	iii)
16.	Who is his friend in the family? : Mother / Father / Grand Father / Grand Mother
17.	Hobbies/Interests:
18.	Any other information:-

Signature of Parent/Guardian

AUTHORIZATION CERTIFICATE (To be filled and submitted in duplicate)

aut wa aut	horize the following person rd for short leave, summe horities. The passport size	Roll No	collect my f the school
1.		58	РНОТО
	Signature	:	
2.		S	РНОТО
	Signature	:	
3.		s in	РНОТО
	Signature	:	
4.		s in	РНОТО
	Signature	:	

Annexure: 'D'

(To be typed neatly on Rs.5/- Stamp Paper)

DOMICILE AFFIDAVIT

			and	
			by solemnly declare and affirm Post Office	
			trict o	
	ile certificate from the Dane is genuine and correct.	District Magistrate	e of	٠,
liable to refund		olarship awarded	nd incorrect or false, I shall be to my ward and/or other penalty	
	er declare that my above st ny knowledge and belief a		g my State of domicile is corrected the sent concealed.	t
Date:			DEPONENT	
	(To be attested)	by Executive Mag	gistrate)	
	=			: =
			Annexure : 'D-1	<u>,</u>
	<u>DOMICII</u>	E CERTIFICAT	<u>re</u>	
Certifie	ed that Shri	S	/o Shri	
resident of	Village	Post Office	Tehsi	il
	District	of	State i	İS
Place : Date :		Official Seal	District/Executive Magistrate	

SALARY CERTIFICATE/PENSION CERTIFICATE

(The break down of the Salary/Pension should be given under the following sub-heads in duplicate)

Details	of	pay	and	allowances/Per	nsion	in	respect	of	Sh/Smt	
•••••	•••••			, Designation				fathe	er/mother	
of			•••••	. studying in Sair	nik Scho	ol, Su	ıjanpur Tira	(HP).		
(a)	Basic Pa	y/Pensio	on+ Grac	le Pay			Rs			
(b)	Dearness	s Pay/Al	lowance				Rs			
(c)	Special l	Pay					Rs			
(d)	City Cor	npensate	ory Allo	wance			Rs			
(e)	Over Tir	ne Allov	vance				Rs			
(f)	H.R.A.	or Rent I	Free Acc	ommodation			Rs	Rs		
(g)	Conveya	ance Allo	owance				Rs			
(h)	Deputati	on Allo	wance				Rs			
(i)	Honorar	ium					Rs			
(j)	Income	from all	other So	urces			Rs			
(k)	Bonus						Rs			
				TOTAL:			Rs			
on	Certified ly) per m		total sa	lary/pension is Rs	S	(Rı	ipees			
					Signa		of Drawing		_	
Date	• • • • • • • • • • • • • • • • • • • •	• • • • • • • • • • • • • • • • • • • •	••••			OIII	CCI WILLI OII	ice scal	L	

(To be typed neatly on Rs.5/- Stamp Paper)

INCOME AFFIDAVIT FOR THE BOYS IN RESPECT OF SCHOLARSHIPS FOR EDUCATION IN THE SAINIK SCHOOL

Cadet		son of Shri		studying
in Sainik S	School Sujanpur Tira	in Class		
	<u>s</u>	STATEMENT OF I	NCOME	
Self's	Income from Pay/pension or business per month	Income from immovable property per month	Income from land share etc. per month	Total income per month
Wife's				
Child's (Name)				
		Total :		Rs
				te Income per month(in words)
	olemnly declare that othing is kept concea		on is true to the be	est of my knowledge
Date :		•	ure/Guardians Occupa	
	(To be counted	ersigned by Ist Class	Executive Magistra	ate)
		Officia Seal	nl Di	strict / Executive Magistrate

(To be typed neatly on Rs.5/- Stamp Paper)

GOVERNMENT OF HIMACHAL PRADESH / OTHER STATE EDUCATION DEPARTMENT

AGREEMENT BOND

I,	(Name		ner/ Gua			of	Village Tehsil
	District						
						- 41	of
			Ţ.	· ·			
Himachal Pradesh/				`			ducation
Department), the amount of	of Scholarshi	p, which	has been	received	l or will b	e rec	eived in
future by my son	Cadet		•••••	(Naı	ne of stud	lent)	who has
been sponsored to	Sainik	School,	Sujanpu	r Tira	a from	Н	Iimachal
Pradesh/		(Sta	ate), in the	e event	of the for	feiture	e by the
School of the grant of scho	larship under	rule of th	ne procedu	ire for gi	rant of sch	olarsl	hip.
In the presence of - (Names & Addresses) Address Witness No.1 to the above (Name & Address)	-			_	re of Pare heir Nai		
Witness No.2 to the above (Name & Address)	Signatures						
	<u> </u>	ATTEST!	E D				
Place :		official Seal		District	/Executiv	e Mag	gistrate

Annexure: 'H'

(To be typed neatly on double space on Rs.5/- Stamp Paper)

AGREEMENT BOND

(To be executed by the Parents/Guardians of Students - Other than Full Fee Payees at Sainik School Sujanpur Tira)

between	Shri/Smt	01
meaning th legal repres Society (her the context	ntor, which expression shall unless excluded nereof be deemed to include his heirs, execute sentatives) of the one part and the Board of Governinafter called 'Governors', which expression so the meaning thereof be deemed to include anpur Tira) of the other part.	by the context of the ors, administrators and vernors, Sainik Schools hall unless excluded by
(hereinafter request of Sujanpur Ti for purpose Forces his	ERE AS	arantor and has at the to the Sainik School s hereinafter appearing ing the regular Armed

NOW IT IS HEREBY AGREED BY AND between the parties hereto as follows :-

That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, if he is not in receipt of any scholarship.

That if for any reasons not beyond the control of either the student or the guarantor, the student fails to pursue his studies at the said school before appearing for selection for entry to the regular Armed Forces or fails to appear for the said selection or in the event of his not succeeding in the said selection, fails to reappear for selection, till such time as his age permits him to do so, according to the rules and regulations for the time being in force or having been declared successful at the said selection does not proceed to one of the said institutions to which he may be directed to proceed for being trained for entry into the Regular Armed Forces or having joined the said institutions fails to complete the training there at for the entry into the regular Armed Forces or having joined the said institutions, fails to join regular Armed Forces after completing the training there at the said institution, then and if any such case the guarantor shall forth-with pay to the Government/ Central Government the value of the scholarships he has received for the period the student was at the said School.

That if after admission any of the following viz. proof of domicile, certificate of age and statement of income supplied by the guarantor, is found to be false in

any way or not in order the guarantor shall forthwith pay the Government/Central Government (the value of the scholarships he has received) for the period, the student was at the said School.

That if after admission, the student is found to be medically unfit in any way at the time which might according to the opinion of the appropriate medical authority, render him unfit for his future entry to the regular Armed Forces, the student will be withdrawn at once, but it would be open to the guarantor to retain him at the School on payment of full fee prescribed by the Governors from the date, the student is found medically unfit.

That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure Activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.

And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.

Signed by -In the presence of (See note (b) below) For and on behalf of the Board of Governors, Sainik Schools

Note:

- (a) The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.
- (b) The signature of the Guarantor is to be witnessed at Sainik School.
- (c) The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled in on the date on which the agreement will be signed by the Principal, Sainik School.

(To be typed neatly on double space on Rs.5/- Stamp Paper)

AGREEMENT BOND

(To be executed by the Parents/Guardians of Students of Full Fee Payee (Other State) Students at Sainik School Sujanpur Tira)

This Agreement is made on this day of
between Shri/Smt
WHEREAS
NOW IT IS HEREBY AGREED BY AND between the parties hereto as follows :-
That in consideration of the student being admitted by the Governors to the Sainik School for the purpose of the aforesaid education at the request of the guarantor convenient with Governors that the student will attend the Sainik School regularly and will observe and comply with all the rules and regulations thereof for the prescribed period or until he is declared fit for entry to the regular Armed Forces and that he, the guarantor shall pay to the Governors regularly and promptly and whenever called upon to do so all the fees as prescribed and revised, for education in the Sainik School.
That the Governors will not be liable for any damages/charges on account of injuries which may be sustained by the student at any time during his stay in the School while taking part in Sports, NCC, Hikes, any Adventure Activities or other extra curricular activities of the School or by self medication/self injury. All expenses that may be incurred in treatment of such injuries will be borne by the parent/guardian as provided in rules of the said School.
And that if there is any dispute as to the effect or meaning of these presents or any way touching or arising out of these presents, the same shall be referred to the sole arbitration of the Board of Governors, Sainik Schools, whose decision shall be final.
IN WITNESS WHEREOF

Signed by -In the presence of (See note (b) below) For and on behalf of the Board of Governors, Sainik Schools

Note:

- (a) The agreement bond is to be duly stamped. The necessary stamp paper for Rs.5/- is to be purchased from the local Revenue Office.
- (b) The signature of the Guarantor is to be witnessed at Sainik School.
- (c) The space provided for the date in the first para of the agreement is not to be filled by the Guarantor. The same will be filled in on the date on which the agreement will be signed by the Principal, Sainik School.

(On non-judicial stamp paper of Rs.5/-)

Appendix 'K'

AFFIDAVIT BY PARENT/GUARDIAN

of	 (Adr	(F	(Full Name of Father/Mother/guardian) ull Name of student) with Roll No. ol Roll. No.) having been admitted to P).		
2.	I am fully aware of what constitutes ragging.				
	3. I am also fully aware of the penal and administrative action that is liable to be taken against my ward in case he is found guilty of indulging in or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.				
4.	I here (a)	by solemnly aver and undertake that: My ward will not indulge in any beh ragging.	avior or act that may be constituted as		
	(b)	My ward will not participate in or all or omission that may be constituted	pet or propagate any act of commission as ragging.		
	I hereby accept that, if found guilty of ragging, my ward is liable for punishment out prejudice to any other criminal action that may be taken against me under any all law or any law for the being force.				
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging, and further affirm that, in case the declaration is found to be untrue, the admission of ward is liable to be cancelled. Declared this					
			Signature of dependent		
			Name :		
			Full Address:		
			Pin Code : Telephone/Mobile No		
VERIFICATION					
Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at (place) on this the					
	Signature of deponent				
Solemnly affirmed and signed in my presence on this the (day) of					

OATH COMMISSIONER

UNDER	TAKING BY THE CADET			
	(full name of			
student with admission/registration	/enrolment (Roll No) S/o / D/o Sh/Smt			
	, have been admitted to Sainik			
School	am fully aware of what constitutes			
ragging.				
	al and administrative action that is liable to be taken juilty of indulging in or abetting ragging, actively or acy to promote ragging.			
3. I hereby solemnly aver and	undertake that:			
(a) I will not indulge in a	ny behavior or act that may be constituted as ragging.			
(b) I will not participate in or omission any act that may	n or abet or propagate through any act of commission y be constituted as ragging.			
•	I hereby affirm that, if found guilty of ragging, I am liable for punishment without ejudice to any other criminal action that may be taken against me under any penal law any law for the time being in force.			
5. Declared thisyear.	day of Month of			
	Signature of deponent			
	Address			
VERIFICATION				
	this undertaking are true to the best of my knowledge nothing has been concealed or misstated therein.			
Verified at(Month)	(place) on this the (day) of (year).			
	Signature of deponent			
	Address:			
	Addi 033			